

## EUROPEAN SAILING ACADEMY WINTER EXTENSION SEMINAR AND TUTORING

		Opening	Week 1							Week 2							
Time	Day of Week	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
		Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
0700-0800	Breakfast																
0800-1200	Morning		Out 1	Class 1	Class 2	Class 3	Class 4	Class 5	Class 6	Out 2	Class 7	Class 8	Class 9	Class 10	Class 11	Class 12	
1200-1300	Lunch																
1300-1700	Afternoon			Workshops 1.1 to 1.5					Presentations 1.1 to 1.5			Workshops 2.1 to 2.5					Presentations 2.1 to 2.5
1700-1900	Late afternoon	Opening Ceremony		Industry 1	Industry 2	Industry 3	Industry 4	Industry 5	Industry 6		Industry 7	Industry 8	Industry 9	Industry 10	Industry 11	Industry 12	
1900-2000	Dinner																
2000-2200	Evening			Workshops 1.1 to 1.5 (cont'd)							Workshops 2.1 to 2.5 (cont'd)						
2200-0700	Night																

### Activity

Opening Ceremony  
 Out  
 Class  
 Workshops  
 Presentations  
 Industry  
 Closing Ceremony

### Description

Welcome to participants and opening address by the class patron  
 Visits outside the campus (company, museum...) on Sundays  
 Morning classes, that may be concurrent (split groups), by 5 to 7 animators  
 Five concurrent afternoon (and evening if needed or wanted) workshops, each one run by one or two animators  
 Presentation of the results of the 5 workshops of the previous week by each group and ranking  
 Presentations by industry players and exchange between company reps and participants and animators during dinner  
 Presentation of the 4 best workshop projects, certificates delivery, and farewell address

### Attendees

Class patron, 30 participants, staff  
 30 participants, part of the staff  
 30 participants and 1 or 2 animators  
 30 participants divided into 5 groups of 6  
 5 presentations by 30 participants and 5 to 7 animators  
 Industry reps, 30 participants, 5 to 7 animators  
 Class patron, 30 participants, staff

### Facilities (rooms, if not stated)

Morning	–	Bus	1 or 2, small	1 or 2, small	1 or 2, small	1 or 2, small	1 or 2, small	1 or 2, small	1 or 2, small	Bus	1 or 2, small	1 or 2, small	1 or 2, small	1 or 2, small	1 or 2, small	1 or 2, small
Afternoon	1, large	Bus	5, small	5, small	5, small	5, small	5, small	5, small	1, large	Bus	5, small	5, small	5, small	5, small	5, small	1, large
Late afternoon	–	–	1, large	1, large	1, large	1, large	1, large	1, large	1, large	–	1, large	1, large	1, large	1, large	1, large	1, large
Evening	–	–	5, small	5, small	5, small	5, small	5, small	5, small	–	–	5, small	5, small	5, small	5, small	5, small	–

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		Week 3							Week 4							Closing
Time	Day of Week	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
		Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
0700-0800	Breakfast															
0800-1200	Morning	Out 3	Class 13	Class 14	Class 15	Class 16	Class 17	Class 18	Out 4	Class 19	Class 20	Class 21	Class 22	Class 23	Class 24	Closing Ceremony
1200-1300	Lunch															
1300-1700	Afternoon		Workshops 3.1 to 3.5					Presentations 3.1 to 3.5		Workshops 4.1 to 4.5					Presentations 4.1 to 4.5	
1700-1900	Late afternoon		Industry 13	Industry 14	Industry 15	Industry 16	Industry 17	Industry 18		Industry 19	Industry 20	Industry 21	Industry 22	Industry 23	Industry 24	
1900-2000	Dinner															
2000-2200	Evening		Workshops 3.1 to 3.5 (cont'd)							Workshops 4.1 to 4.5 (cont'd)						
2200-0700	Night															

Activity	Animators	Hours per participant	Man-hours per project
Opening Ceremony		2	
Out			
Class	5 to 7 each day, 20 to 28 in total	96	
Workshops		120	180
Presentations		16	
Industry		48	
Closing Ceremony		4	
		<b>Total per participant</b>	
		<b>286</b>	
		<b>Grand total</b>	<b>3600</b>

### Facilities (rooms)

Morning	Bus	1 or 2, small	1 or 2, small	1 or 2, small	1 or 2, small	1 or 2, small	1 or 2, small	Bus	1 or 2, small	1 or 2, small	1 or 2, small	1 or 2, small	1 or 2, small	1 or 2, small	1 or 2, small	1, large
Afternoon	Bus	5, small	5, small	5, small	5, small	5, small	5, small	Bus	5, small	5, small	5, small	5, small	5, small	5, small	1, large	-
Late afternoon	-	1, large	1, large	1, large	1, large	1, large	1, large	-	1, large	1, large	1, large	1, large	1, large	1, large	1, large	-
Evening	-	5, small	5, small	5, small	5, small	5, small	-	-	5, small	5, small	5, small	5, small	5, small	5, small	-	-